

# *Southeastern Academy Charter School*

## **Board of Directors Meeting Minutes**

**Date:** Tuesday, January 25, 2022

**Time:** 6:00 pm

**Location:** Science Classroom - Southeastern Academy Charter School

**Call to order:** Meeting called to order at 6:07 pm

Shelley Foil

**Roll Call:**

Shelley Foil

Board Members Present: Shelley Foil, Paru Patel, Tanner Smith, Greg Caulder, Angelica Chavis-McIntyre

Board Members Absent:, Gwendolyn Roberts Payne, Tami George, Scott McLean, Paul Bass

Others Present: Tanya Branch, Kristen Stone

**Mission Statement:**

Shelley Foil

*Southeastern Academy Charter School will maintain high expectations and promote excellence, especially in the fields of math and science for all students. The school, within its rural community, will foster a caring and creative learning environment. The school emphasizes the social, emotional, physical, and intellectual development of each child. This will be obtained through learning experiences that help children reach their greatest potential in order to function as independent learners in a diverse and ever-changing society.*

**Vision Statement:**

Shelley Foil

*A Diverse Family of Learners that Seek to Challenge the Whole Child Through Innovation.*

**Approval of October 26th, 2021 Meeting Minutes –**

Shelley Foil

MOTION: Tanner Smith made a motion to approve the October minutes as written. Greg Caulder seconded the motion. All in favor. Motion carried.

**Committee Reports -**

*FINANCE* – Tami George, chair

No Report – Next meeting February 16

*POLICY* – Greg Caulder, chair

No report

*EDUCATION* – Kristen Stone

No report – Will meet once benchmark results are back.

**COVID-19 Policies**

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The Board discussed the most recent metrics provided by the Robeson County Health Department and NCDHHS. MOTION: Angelica Chavis-McIntyre made a motion that SeA

continue with the current mask policy. Tanner Smith seconded the motion. All in favor. Motion Carried.

### **Report from the Principal** – Kristen Stone

1. Benchmarks – Benchmarks were originally scheduled for January 11, 12, and 13<sup>th</sup> but were postponed to the following week (18,19,20) due to COVID. There are still students who have makeup tests to complete but those should be finished by the end of the week. Once test scores are back, Mrs. Stone will meet individually with teachers and then with the Education committee.
2. Lottery 2022-2023 – Lottery registration opens at 9am on February 1<sup>st</sup> and will close on March 31<sup>st</sup> at 3pm. The Lottery will be held on April 13<sup>th</sup>. Adds have been placed in both the Robesonian and the Bladen Journal. Information is also available on the school's website and on the SeA Facebook page. The staff has been asked to share the FB posts.
3. 2022-2023 Calendar – Mrs. Stone presented the 2022-2023 calendar for approval. The calendar includes 1062 instructional hours. The school is required to have 1025 hours. The calendar gives 6 extra days to be used if needed. MOTION: Tanner Smith made a motion that the board approve the 2022-2023 calendar as written. Paru Patel seconded the motion. All in favor. Motion carried.
4. Charter Renewal Updates – The SeA charter renewal meeting will be held on March 23<sup>rd</sup> starting at 9am and will be virtual. The meeting will include:
  - Pre-recorded video tour of the facility
  - Interview with new and existing parents, representative of the schools' demographics
  - Interview with staff and teachers including EC
  - Interview with a minimum of 3 school board members

### **Finance & Repair(s) Update**– Tanya Branch, Financial Secretary

1. Finance - Tanya Branch distributed the financials as of December 31,2021. The Finance committee will meet on Feb 16<sup>th</sup> to discuss the amended budget.
2. Repairs – On Monday a pipe burst but was repaired quickly. The plumber also installed a shutoff valve which will be useful in the future. Staff is also looking into repairing the locks in the girl's bathroom.

**Other Business** – None to report.

**Adjournment** – MOTION: At 6:27 pm, Greg Caulder made a motion to adjourn the meeting. Seconded by Tanner Smith. All in favor. Motion carried.

The SeA Board meeting was adjourned at 6:27 pm by Chairman, Shelley Foil.

Next meeting will be held on March 29<sup>th</sup>, 2022 at 6:00pm.

