

Southeastern Academy Charter School

Board of Directors Meeting Minutes

DATE: Tuesday, September 19th, 2017

TIME: 6:30 pm

LOCATION: Southeastern Academy Charter School – Science Classroom

CALL TO ORDER: Meeting called to order at 6:31pm

Chairman Alvin Ivey

ROLL CALL:

Board Members Present: Alvin Ivey, Lori Blackley, Greg Caulder, Tami George, Shelley Foil, Gwendolyn Roberts Payne, Eric West

Board Members Absent: Lori Blackley

Others Present: Tanya Branch, Jill Britt, Mary Anne Levine, Kristen Stone, Tiffany Walters

MISSION AND VISION STATEMENT:

Chairman Alvin Ivey

APPROVAL OF MINUTES – August 22nd, 2017 – Motion was made by Jay Britt. Seconded by Gwendolyn Roberts Payne. All in favor. Minutes approved.

COMMITTEE REPORTS-

Finance Committee – Tami George, Chairperson

Finance met before this meeting. Tami George reported that they have the financial breakdown by federal, local, and state funds. This will be helpful as it will give a better idea of where we stand at the end of the year.

Policy Committee – Alex Collins, Chairperson

Working on Governance goals and looking at examples from other Charter schools. Plan to review the Visitor Policy at their next meeting on October 25th.

Vision Committee – Lori Blackley, Chairperson

Lori Blackley was absent but Kristen Stone stated that she would share information regarding the STEAM Lab during her report later in the meeting. Shelley Foil reminded committee chairs that Vision needs their 5 year goals.

Education – Gwendolyn Roberts Payne, Chairperson

Kristen Stone reported that at the last committee meeting testing data was evaluated and this will be reported to the Board tonight by Jill Britt. The committee will work on 2017-2022 goals at their next meeting.

OPTS – Emily Jones, President

Emily Jones, OPTS president was not present, but Kristen Stone informed the Board that there are 2 segments to the auction: 1) “Thankful for SeA” in November – no-fuss fundraiser and 2) SeA Spring Auction to be held on March 14th and 15th. All funds from the auction will go to the STEAM lab. Mrs. Stone also shared OPTS financials with the Board.

REPORT FROM THE PRINCIPAL –

Kristen Stone

- We had 98% attendance for the first 20 days of school. The goal is greater than 95%. These numbers affect our government funding.
- Enrollment is holding strong at 218 students.

- The school has sent home 3 letters regarding tardies/early dismissals so far this year.

STEAM LAB UPDATES –

- Vision has a preliminary bid for the STEAM Lab of \$148,000.
- OPTS goal is to raise \$60,000.
- EMC has offered the school a loan for 10 years with 0% interest and 1% administration fee.
- Lori Blackley has contacted Mike McIntyre (and others) regarding grant writing assistance.
- Preliminary bid on used/refurbished modular unit that is approximately 1400 sq ft is \$72,000. A new modular unit ranges from \$140-150,000. The Board discussed some pros and cons of a used versus new modular unit as well as a stick built building. Gwendolyn Roberts Payne mentioned how a modular unit could be moved in case we expand the school and need the proposed space where the modular unit would go for something else. So far, Vision has been leaning towards a modular unit.
- Mrs. Stone asked about an engineer. Greg Caulder said an engineer site plan could run \$3,000 to 5,000.
- Modular or Stick built? If modular, then refurbished or new?
- **MOTION: Gwendolyn Roberts Payne made a motion that that Vision Committee report back with more detailed information and quotes before further decisions are made. Seconded by Alex Collins. All in favor. Motion carried.**
- Mrs. Stone also suggested that we hire a surveyor.
- Chairman, Alvin Ivey, asked Greg Caulder to make a presentation to the Board with more detailed quotes and information at the next Board meeting.

LOTTEREASE PROGRAM INFORMATION –

- The lottery enrollment runs from the 1st of February through the end of March. Parents would register/apply online. During the lottery, parents would be emailed/sent texts with updates and the results as they happen. The program removes human error on the schools end and significantly reduces personnel time.
- Cost? \$7.00 per person. For example, with 150 on the waiting list the expected cost would be \$1050 annually.
- There are currently 7 schools using this system.
- Mrs. Stone has contacted the Office of Charter Schools to inquire if they are aware of any issues with Lotterease. No problems so far to report but we may need to amend our charter depending on how the lottery is addressed in the charter.
- Training would need to begin at the start of December in order to be ready for the lottery in February.
- **MOTION: Gwendolyn Roberts Payne made a motion that the Board approve Kristen Stone's recommendation for the Lotterease program. Motion seconded by Alex Collins. All in favor. Motion carried.**

TESTING UPDATE –

- Jill Britt distributed a 6 page handout detailing SeA's performance on 2016-17 EOGs.
- Mrs. Britt reported that SeA exceeded growth and is tied for 210th place out of 2484 school statewide. SeA is in the 91% in the state of NC.
- SeA is 13th out of 275 schools and in the 95 percentile in the Sandhills Region.
- SeA is 1st out of 9 Charter Schools in the Sandhill's Region.
- SeA is 2nd out of 22 Charter Schools in the Sandhill and Southeast Region.
- SeA is 2nd out of 45 schools in Robeson County

- SeA is tied for 6th out of 47 K-8 Charter Schools in NC

8TH GRADE FIELDTRIP –

- Mrs. Karen Hayes Locklear has organized a field trip opportunity for the 8th grade class in April to go to Washington D.C.
- The cost will be \$400 which includes the charter bus, hotel, etc. Parents will need to send extra money for food.
- Plans are to tour the Pentagon, FDR, Jefferson memorial. Jill Britt is working on securing a White House tour.
- The hope is to have this be a yearly event.

REPORT FROM THE FINANCIAL SECRETARY –

Tanya Branch

Tanya Branch distributed and reported on the school finances as of August 31, 2017.
Buses have been running well.

Alvin Ivey, Chairman, requested that either the OPTS president, Emily Jones, or a representative(s) be present at the next meeting to make a full report on OPTS so we can be sure that OPTS and the Board are on the same page.

MOTION: Gwendolyn Roberts Payne made a motion that the SeA Board general meeting be adjourned. The motion was seconded by Greg Caulder. All in favor. Motion carried.

There being no further business to come before the board, the meeting was adjourned at 7:18 pm by Chairman Alvin Ivey.

Next meeting will be November 14th, 2017 at 6:30pm.

Respectfully submitted,

Shelley Foil, Secretary

