

Southeastern Academy Charter School

Board of Directors Meeting Minutes

Date: Tuesday, June 16th, 2020

Time: 6:00 pm

Location: via Zoom – Southeastern Academy Charter School

Call to order: Meeting called to order at 6:01 pm

Lori Blackley

Roll Call:

Lori Blackley

Board Members Present: Lori Blackley, Paul Bass, Greg Caulder, Angelica Chavis McIntyre, Shelley Foil, Tami George, Scott McLean, Paru Patel, Gwendolyn Roberts-Payne

Others Present: Tanya Branch, Kristen Stone, Graham Smith, Jason Lowry, Tammy Tyner

Mission Statement:

Lori Blackley

Southeastern Academy Charter School will maintain high expectations and promote excellence, especially in the fields of math and science for all students. The school, within its rural community, will foster a caring and creative learning environment. The school emphasizes the social, emotional, physical, and intellectual development of each child. This will be obtained through learning experiences that help children reach their greatest potential in order to function as independent learners in a diverse and ever-changing society

Vision Statement:

Lori Blackley

A Diverse Family of Learners that Seek to Challenge the Whole Child Through Innovation.

Approval of May 26th, 2020 Meeting Minutes –

Lori Blackley

MOTION: Scott McLean made a motion to approve the May minutes as written. Gwendolyn Roberts-Payne seconded the motion. All in favor. Motion carried.

Committee Reports -

FINANCE – Tami George, chair

No report.

POLICY – Greg Caulder, chair

No report.

EDUCATION – Gwendolyn Roberts Payne, chair

Governor Cooper has released a toolkit to guide schools in planning for reopening. Kristen Stone reported that the school is currently working on a Remote Learning Plan that is due by July 20th. Governor Cooper will announce how schools can reopen on July 1st.

Report from the Principal – Kristen Stone

1. **Virtual Plan** – Governor Cooper is requiring schools to prepare 3 plans.

A. Minimal Social Distancing

B. Moderate Social Distancing

C. Remote Only Instruction

Students will stay in 1 room and teachers will move classrooms. If we go to a remote only or blended instruction format, students will be expected to be “in class” for a longer period of time than was the case this past Spring.

Technology – Kristen Stone stated that the State will provide funding to enable the school to meet the virtual requirements and procure the necessary equipment such as cameras and microphones for each classroom. They are also looking into how much it will cost to provide tablets/chromebooks for each student.

Bus - Scott McLean asked how the school plans to run bus routes? Mrs. Stone stated that we may have to limit the number of students on the bus to provide 6 feet of physical distancing.

Lunch - We will be unable to provide Dowless lunch. Students will need to bring a packed lunch.

Cleaning - Shelley Foil asked about our plans for cleaning/disinfecting. Scott McLean suggested electrostatic disinfectant sprayers. The school will be required to secure a quarantine room that will only be for children who come to school and start to show COVID-19 symptoms.

2. **Summer Jump Start Plan** – The school has been given \$16,500 for a summer program tutoring program that can be used for K-4. If the school implements the summer program, the funding can be carried over into the school year to be used for extra instruction. 50% of the funds must go to rising 3rd and rising 4th graders. The current plan is to implement the program the last 3 weeks of July. MOTION: Gwendolyn Roberts Payne made a motion that the board approve the Summer Jumpstart Program. Seconded by Angelica McIntyre. All in favor. Motion carried.
3. **School Calendar** – Two proposed calendars were emailed to board members prior to the meeting. The Governor has required schools to schedule in 5 virtual days plus 5 full extra days into their 2020-2021 calendars. The school is required to have 1025 hours of instruction (plus the 5 virtual days and 5 full extra days). SeA’s calendar schedules in 1080 hours.
Motion: Gwendolyn Roberts Payne made a motion that board approve both proposed calendars pending new information from the State Board of Education on July 1st. Seconded by Scott McLean. All in favor. Motion carried.
4. **July Board Meeting Date Change** – The next board meeting (July 21st) will be moved to July 14th.
5. **Lori Blackley** – Kristen Stone thanked Lori Blackley for her service on the board. She has served on the board for 5 years and is completing her third year as chair.

Report from the Financial Secretary – Tanya Branch, Financial Secretary

1. Financial Report – Tanya Branch reported that we are still waiting on local monies from the County which are usually issued June 30th.
2. PPP - Kristen Stone reported that we still have not heard back on our PPP application.

Other Business –

New Board Member Recommendation – The committee, made up of Shelley Foil, Greg Caulder, and Tami George, met on Wednesday, June 7th at 7:00 pm via Zoom. The committee discussed 6 potential candidates and ultimately decided on Tanner Smith. Tanner has 20 plus years in banking/finance and has lived in Lumerton since 2015. He has 2 children that attend SeA.

MOTION: Scott McLean made a motion that the board accept the recommendation to ask Tanner Smith to join the SeA Board of Directors. Seconded by Greg Caulder. All in favor. Motion Carried.

Principal Contract Renewal – Each board member was asked to complete a principal evaluation on Kristen Stone. Lori Blackley met with Kristen on June 15th to discuss the results and to secure a new contract with Mrs. Stone. Kristen Stone agreed to sign a 4-year contract.

Adjournment – MOTION: At 6:34 pm, Gwendolyn Roberts Payne made a motion to adjourn the meeting. Seconded by Greg Caulder. All in favor. Motion carried.

The SeA Board meeting was adjourned at 6:35 pm by Chairman, Lori Blackley.

Next Board Meeting
will be Tuesday, July 14, 2020 @ 6 pm
****Location/ZOOM to be determined***

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VISION STATEMENT

A Diverse Family of Learners that Seek to Challenge the Whole Child Through Innovation.

Board of Directors – 2019-2020 Academic Year

Lori Blackley, Chair
Tami George, Treasurer
Shelley Foil, Secretary
Paul Bass
Greg Caulder
Angelica Chavis McIntyre
Scott McLean
Gwendolyn Roberts Payne
Paru Patel

2020-2021 SeA Board Meeting Schedule

July 14th, 2020
August 25, 2020
October 27, 2020
January 26, 2021
March 30, 2021
April 27, 2021
May 18, 2021
June 15, 2021

All meetings will be held at 6:00 pm in the Southeastern Academy Science classroom