

Southeastern Academy Charter School

Board of Directors Meeting Minutes

Date: Monday, May 21st, 2018

Time: 6:30 pm

Location: Southeastern Academy Charter School – Science Classroom

Call to order: Meeting called to order at 6:32 pm

Alvin Ivey, Chairman

Roll Call:

Board Members Present: Alvin Ivey, Lori Blackley, Jay Britt, Alex Collins
Shelley Foil, Tami George

Board Members Absent: Greg Caulder, Eric West, Gwendolyn Roberts Payne

Others Present: Tanya Branch, Kristen Stone, Suzanne Jackson, Mary Anne Devine

Mission Statement:

Alvin Ivey, Chairman

Southeastern Academy Charter School will maintain high expectations and promote excellence, especially in the fields of math and science for all students. The school, within its rural community, will foster a caring and creative learning environment. The school emphasizes the social, emotional, physical, and intellectual development of each child. This will be obtained through learning experiences that help children reach their greatest potential in order to function as independent learners in a diverse and ever-changing society

Vision Statement:

A Diverse Family of Learners that Seek to Challenge the Whole Child Through Innovation.

Approval of January 23rd, 2018 Minutes – Alvin Ivey, Chairman

Motion was made by Jay Britt to approve the minutes as written. Seconded by Lori Blackley. All in favor. Minutes approved.

SeA IT Update - Kristen Stone, Principal

As a follow-up from our previous meeting, Kristen Stone reported that the teachers prefer laptops with docking stations. It is expected to cost \$20,273 to buy the laptops outright for full-time teachers. This price includes docking stations, etc.

Lori Blackley made a motion that the board purchase teacher laptops for \$20,273. Seconded by Alex Collins. All in favor. Motion carried.

Committee Reports –

OPTS Update - Suzanne Jackson, OPTS President

2018-2019 OPTS Officers

President – Suzanne Jackson
Vice-President – Jamie Talton
Secretary – Tara Knecht
Treasurer – Tamara Kemp

Community Liaison – Heather Walters
Staff Liaison – Patricia Barnes
Teacher Liaison – Lynn Hinson
Fundraising Coordinator – Libby Davis
Auction Coordinator – Lisa Ard

\$37,516 collect so far for the STEAM Lab. \$6000 pledged but not yet received. Expecting an

additional \$10,000 donation.

Finance - Tami George, chair

Tami George reported that the finance committee has discussed the budget for 2018-19 and will bring to the next meeting. She also stated that there are some funds that need to be spent or we will be required to send back. Jay Britt made a motion that the board give a 5% bonus to teachers. Lori Blackley seconded the motion. All in favor. Motion carried.

Policy - Eric West, chair

Kristen Stone reported that the Parent Code of Conduct has been written and will be presented at the June board meeting. Per the recommendation of Mary Anne Devine, the policy committee will review the gifts and vendor policies. Policy is also working on reviewing the Staff/Student Handbook.

Vision - Lori Blackley, chair

Lori Blackley reported that committee goals have been finalized. Tami George made a motion to approve the committee goals. Alex Collins seconded the motion. All in Favor. Motion carried.

Kristen Stone and staff will work on grant writing over the summer for the STEAM Lab.

Lori Blackley informed the board that she would like to resign as Vision chair effective in July.

Education - Gwendolyn Roberts Payne, chair

Kristen Stone reported that the Education committee has not met.

Report from the Principal – Kristen Stone, Principal

Kristen Stone presented suggested board meeting dates for the 2018-19 school year. The meeting time has changed from 6:30pm to 6:00 pm. After discussion of conflicts in July, Kristen suggested removing the July meeting and adding an October meeting. Kristen will email out a revised meeting list and the board will vote on these dates in June.

Washington D.C. Trip – Karen Hayes-Locklear read 8th grade writing samples in which students wrote on the impact of learning about the Holocaust in the classroom versus touring and experiencing the Holocaust Museum first hand. All the writing samples presented indicated what a meaningful and powerful experience the Holocaust and Washington DC field trip was. The board thanked Mrs. Hayes-Locklear for her time and effort in planning and executing the trip.

Drama Team – The drama team put on The Snow White Variety Show with great reviews. The team hopes to meet twice a month throughout the school year.

Testing – Currently scores indicate that we are at 80.65%. There are still more students who need to test. The SeA goal is 84% with hopes to surpass it. Results will be presented at the June meeting.

Lottery Results – 281 applicants for 8 spots (not counting siblings). Lotterease went really well and office staff felt it was money well spent. The program cut down on calls to the school as well as application foot traffic.

District Teacher of the Year for Foreign Affairs – Mrs. Karen Hayes-Locklear won at the local and District levels and was nominated for State!

Job Opening – Pam Keltner (3-5 grade Science/Social Studies) resigned her position. Mrs. Stone hopes to have a recommendation for the June meeting.

New Position – Mrs. Stone would like to hire Sara Armstrong as a reading coach. This would be a part-time position with no benefits. She would work with K-3 students who are behind in reading 3 days per

week (8am-12pm). Finance will add this to the agenda for their next meeting and report back to the board.

End of Year Awards Dates –

K-2 – Wednesday, May 23rd – 8:30am

3-5 – Thursday, May 24th – 8:30am

6-7 – Thursday, May 24th – 1:00pm

8th grade – Thursday, May 24th – 6:00pm

End of Year AR Incentive – Defy Gravity Trip

3-8 grade – Defy Gravity on Wednesday, May 23rd - *No 8th grader met the goal

K-2 – Defy Gravity on Thursday, May 24th

Field Day, Friday May 25th – Weather Permitting

K-5 – 8:30-10:30

6-8 – 10:30 – 12:30

Last Day of school is Friday, May 25th and will dismiss at 1:00

Report from the Financial Secretary – Tanya Branch, Financial Secretary

Tanya Branch distributed the SeA Financial report through April 30, 2018. She reported that the budget is on track and that there are no further repairs at this time.

2018-2019 Board Members – Alvin Ivey, Chairman

Alvin Ivey announced that he will be stepping down from the board after the June meeting. Alvin recommended Lori Blackley for the position. Shelley Foil made a motion that Lori Blackley serve as the SeA Board Chair starting in July. Alex Collins seconded the motion. All in favor. Motion carried.

One board member position to fill. Lori Blackley recommended Scott McLean and will invite him to the June meeting so he can observe. Further discussion in June.

Annual Principal Evaluation and Principal Contract – Alvin Ivey, Chairman

Deadline to submit evaluations is Friday, May 25th to Lisa Ard.

At 7:25, Lori Blackley made a motion that the board go into closed session. Seconded by Shelley Foil. All in favor. Motion Carried.

At 7:39, Lori Blackley made a motion that the board resume open session. Alex Collins seconded the motion. All in favor. Motion carried.

Other Business – Alex Collins asked about recording equipment for plays, awards, special events, etc. Also, audio/voice recording.

At 7:43, Jay Britt made a motion to adjourn the meeting. Motion seconded by Tami George. All in favor. Motion carried

The SeA March Board meeting was adjourned at 7:43 by Chairman, Alvin Ivey.

Next meeting will be June 18, 2018 at 6:00pm.

Respectfully submitted,
Shelley Foil

MISSION STATEMENT

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VISION STATEMENT

A Diverse Family of Learners that Seek to Challenge the Whole Child Through Innovation.

Board of Directors – 2017-2018 Academic Year

Alvin Ivey, Chairman
Tami George, Treasurer
Shelley Foil, Secretary
Lori Blackley
Jay Britt
Greg Caulder
Alex Collins
Gwendolyn Roberts Payne
Eric West

2017-2018 SeA Board Meeting Schedule

July 18, 2017
August 22, 2017
September 19, 2017
November 14, 2017
January 23, 2018
March 13, 2018
May 21, 2018
June 18, 2018