

Southeastern Academy Charter School

Board of Directors Meeting Minutes

Date: Monday, November 19, 2018

Time: 6:00 pm

Location: Southeastern Academy Charter School – Science Classroom

Call to order: Meeting called to order at 6:04 pm

Lori Blackley, Chairwoman

Roll Call:

Board Members Present: Lori Blackley, Jay Britt, Greg Caulder, Alex Collins, Shelley Foil, Scott McLean, Eric West

Board Members Absent: Tami George, Gwendolyn Roberts-Payne

Others Present: Buddy McLean, Tanya Branch, Kristen Stone

Mission Statement:

Lori Blackley, Chairwoman

Southeastern Academy Charter School will maintain high expectations and promote excellence, especially in the fields of math and science for all students. The school, within its rural community, will foster a caring and creative learning environment. The school emphasizes the social, emotional, physical, and intellectual development of each child. This will be obtained through learning experiences that help children reach their greatest potential in order to function as independent learners in a diverse and ever-changing society

Vision Statement:

A Diverse Family of Learners that Seek to Challenge the Whole Child Through Innovation.

Approval of October 23rd, 2018 Minutes – Lori Blackley, Chairwoman

MOTION: Motion was made by Jay Britt to approve the minutes as written. Seconded by Eric West. All in favor. Minutes approved.

OPTS – Suzanne Jackson, OPTS President

Kristen Stone reported that the next OPTS meeting will be held November 27th at 6:00 pm. Lisa Ard will be meeting with grade parents on November 28th regarding the auction.

2017-2018 Audit Report – Buddy McLean

Buddy McLean found no compliance issues for year ending 6/30/18. The audit has been submitted to the local government commission and the 990 form was e-filed to the IRS.

Buddy McLean did advise that fundraising letters need to come from the school rather than OPTS. OPTS is considered a non-charitable donation so donations need to be in the name of SeA in order to be considered charitable.

Buddy McLean also suggested that we pay down our building loan by \$150, 000.00 and then double the payment moving forward. This would allow the building loan to be paid off in 8 years rather than 27 years

Committee Reports –

Finance - Tami George, chair

Tami George reported that the committee has not met. The next scheduled meeting is January 15th at 5:30.

Policy - Eric West, chair

Eric West reported that the committee has not met. No report at this time. Next meeting is January 7th at 5:15pm.

Vision - Greg Caulder, chair

Greg Caulder reported that the Vision committee has not met. No report at this time.

Education -Gwendolyn Roberts Payne, chair

Kristen Stone reported that the Education committee's next meeting is January 14th at 3:15. No report at this time.

Report from the Principal – Kristen Stone, Principal

Personnel – Kristen Stone reported that on October 25th at 8:29pm, Richard Barnes resigned with no notice. Kristen requested that we consider hiring Compulink to work as our interim IT support through the end of the year (as well as work on the server). If hired, Compulink would assume Richard Barnes' salary. Board member, Alex Collins, stated that since he works with Compulink he would need to resign from the board effective immediately if Compulink is hired.

Motion – Jay Britt made a motion that the SeA Board approve Mrs. Stone's request to hire Compulink to work as our interim IT support through the end of the year. Motion seconded by Greg Caulder. All in favor. Motion Carried.

Staff Development - Kristen Stone reported that she has started a book study with the teachers. The book is entitled, "Make It Stick" – Best Ways to Help Students Learn and Make It Stick. Each teacher will receive 1 credit.

Several teachers are up for license renewal. Teachers are required to have 80 hours (8 credits) of staff development for their license renewal. Some teachers have attended the Elementary and National Leadership Conferences.

Mrs. Stone and Mrs. Britt went to the SAS Institute to learn about EVOS data which shows by teacher who has met or exceeded growth. Every SeA teacher has met or exceed growth Pam Keltner, Melody Britt and Tiffany Walters. K-2 data is not available yet.

Lisa Zekanis has made it to the regional level top ten for "Teacher of the Year." She will interview next Wednesday.

We will have 2 more student teachers at SeA; one will work with Mrs. Zekanis and one with Erin Prevatte.

Events – K-2 Musical is December 6th at 6:00pm.

100 students went to Durham Schoolhouse of Wonder. The staff commented on the good behavior of our students.

Report from the Financial Secretary – Tanya Branch, Financial Secretary

Financials: Tanya Branch distributed the SeA Financial report as October 2018 and reported that we are in good standing.

Repairs: Tanya Branch reported that there have been some repairs/replacements on the ridgeline of the roof. There are some leaks in the gym that can be patched with tar. There was discussion of evaluating and possibly repairing the insulation in the main building.

Adjournment –

Lori reminded the board to email her names of potential candidates to replace Alex Collins position.

MOTION: At 6:49 pm Jay Britt made a motion to adjourn the meeting. Motion seconded by Greg Caulder. All in favor. Motion carried

The SeA August Board meeting was adjourned at 6:50 pm by Chairwoman, Lori Blackley.

Next meeting will be January 15th, 2018 at 6:00pm.

Respectfully Submitted,
Shelley Foil

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VISION STATEMENT

A Diverse Family of Learners that Seek to Challenge the Whole Child Through Innovation.

Board of Directors – 2018-2019 Academic Year

Lori Blackley, Chair
Tami George, Treasurer
Shelley Foil, Secretary
Jay Britt
Greg Caulder
Alex Collins
Scott McLean
Gwendolyn Roberts Payne
Eric West

2018-2019 SeA Board Meeting Schedule

August 21, 2018
October 23, 2018
November 19, 2018
January 15, 2018
February 19, 2018
March 19, 2019
May 21, 2019
June 18, 2019

All meetings will be held at 6:00 pm in the Southeastern Academy Science classroom unless otherwise indicated