

Southeastern Academy Charter School

Board of Directors Meeting Minutes

Date: Tuesday, October 23, 2018

Time: 6:00 pm

Location: Southeastern Academy Charter School – Science Classroom

Call to order: Meeting called to order at 6:04 pm

Lori Blackley, Chairwoman

Roll Call:

Board Members Present: Lori Blackley, Jay Britt, Greg Caulder, Alex Collins, Shelley Foil, Tami George, Scott McLean, Eric West

Board Members Absent: Gwendolyn Roberts-Payne

Others Present: Tanya Branch, Kristen Stone, Suzanne Jackson

Mission Statement:

Lori Blackley, Chairwoman

Southeastern Academy Charter School will maintain high expectations and promote excellence, especially in the fields of math and science for all students. The school, within its rural community, will foster a caring and creative learning environment. The school emphasizes the social, emotional, physical, and intellectual development of each child. This will be obtained through learning experiences that help children reach their greatest potential in order to function as independent learners in a diverse and ever-changing society

Vision Statement:

A Diverse Family of Learners that Seek to Challenge the Whole Child Through Innovation.

Approval of August 21, 2018 Minutes – Lori Blackley, Chairwoman

MOTION: Motion was made by Scott McLean to approve the minutes as written. Seconded by Greg Caulder. All in favor. Minutes approved.

OPTS – Suzanne Jackson, OPTS President

Suzanne Jackson reported the following fundraiser results:

Charleston Wrap - \$5381

Sweet Frogs - \$150

Membership Dues - \$650

- The Fall Festival was canceled because of conflicts due to the hurricane.
- “Lunch with a Loved One” was also rescheduled for November 16th. Planning to have bouncy houses that day to celebrate our testing achievements.
- The Brick sale is being finalized. The plan is for this to be an ongoing fundraiser.
- “All Aboard for SeA” Spring Auction – Silent auction on 3/12 and 3/13 during school hours and 3/14 from 4-8pm. No live auction this year.

Committee Reports –

Finance - Tami George, chair

Tami George reported that they have no report at this time.

Policy - Eric West, chair

Eric West reported that their meeting had to be rescheduled. No report at this time.

Vision - Greg Caulder, chair

Greg Caulder reported that the Vision committee has not met since our last meeting. No report at this time.

Education -Gwendolyn Roberts Payne, chair

Kristen Stone reported that the Education committee met before the Hurricane. Test scores were discussed. 15% of the school needs to improve test scores. Discussed how teachers and staff can help to improve these student's scores. Planning to have more small groups that will meet with Mrs. Armstrong and Jill Britt. Also, 6-8 grade teachers are remediating during resource time. The goal is to ensure that every child grows. Education and behavior improvements.

Report from the Principal – Kristen Stone, Principal

Testing Data - Jill Britt presented the final testing data and explained the test results.

Calendar – SeA missed 9 days of school. State will forgive 20 days. Mrs. Stone proposed that we allow/forgive the 9 days. If we miss more days because of weather then we will need to add time to the end of each school day (an hour). Fortunately, 10 extra days are already built into our school calendar.

MOTION: Alex Collins made a motion that the Board forgive the 9 days missed due to Hurricane Florence. Seconded by Greg Caulder. All in favor. Motion carried.

Board Meeting Calendar Adjustments - Jay Britt recommended that the November 20th board meeting be moved to November 19th as several board members will be out of town/traveling. It was also agreed that the December 11th meeting be moved to February 19th.

Third Grade BOG Results - There are 24 students in the 3rd grade and 46% have passed reading at the start of third grade.

Teacher of the Year – Lisa Zekanis was voted SeA Teacher of the Year. She has moved on to the state level.

Beginning Teacher Support Plan – Kristen Stone presented a handout detailing SeA's Teacher Support Plan. A beginning teacher is a teacher within the first 3 years of teaching. Beginning teachers must have a mentor. Lisa Zekanis (K-2) and Jen Whitley (3-5) have been trained as mentors. Beginning teachers are not to take on extra duties, should meet with their mentor every other week as well as have a Personal Development Plan.

MOTION: Tami George made a motion that the Board approve the Beginning Teacher Support Plan as written. Seconded by Eric West. All in favor. Motion carried.

Report from the Financial Secretary – Tanya Branch, Financial Secretary

Financials: Tanya Branch distributed the SeA Financial report as of September 30, 2018 and reported that we are in good standing.

Repairs: Tanya Branch also reported that the school did have some “wind driven rain” leaks. Calvin Ard has fixed the leaks but there are still some minor roof repairs along the ridgeline.

Closed Session:

MOTION: At 6:44 Shelley Foil made a motion that the SeA Board move into closed session. Motion seconded by Jay Britt. All in favor. Motion carried.

MOTION: At 7:13 pm Jay Britt made a motion that the SeA Board move back into open session. Seconded by Alex Collins. All in favor. Motion carried.

Adjournment –

MOTION: At 7:15 pm Jay Britt made a motion to adjourn the meeting. Motion seconded by Alex Collins. All in favor. Motion carried

The SeA August Board meeting was adjourned at 7:15 pm by Chairwoman, Lori Blackley.

Next meeting will be November 19th, 2018 at 6:00pm.

Respectfully Submitted,
Shelley Foil

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VISION STATEMENT

A Diverse Family of Learners that Seek to Challenge the Whole Child Through Innovation.

Board of Directors – 2018-2019 Academic Year

Lori Blackley, Chair
Tami George, Treasurer
Shelley Foil, Secretary
Jay Britt
Greg Caulder
Alex Collins
Scott McLean
Gwendolyn Roberts Payne
Eric West

2018-2019 SeA Board Meeting Schedule

August 21, 2018
October 23, 2018
November 19, 2018
January 15, 2018
February 19, 2018
March 19, 2019
May 21, 2019
June 18, 2019

All meetings will be held at 6:00 pm in the Southeastern Academy Science classroom unless otherwise indicated

SOUTHEASTERN ACADEMY CHARTER



Financials as of October, 2018

Expenses	Budget	Actual - YTD	Remaining
Total 1. Salaries & Bonuses	897,963.00	255,700.67	71.52%
Total 2. Benefits	352,231.86	96,554.47	72.59%
Total 3. Books & Supplies	53,490.94	35,046.26	34.00%
Total 4. Technology	30,000.00	6,679.56	77.73%
Total 5. Non-Cap Equipment	10,600.00	3,676.27	65.00%
Total 6. Contracted Student Services	25,000.00	9,166.50	63.33%
Total 7. Staff Development	12,000.00	5,509.35	54.09%
Total 8. Administrative Services	32,650.00	9,069.02	72.22%
Total 9. Insurances	22,600.00	13,910.15	38.45%
Total 10. Rents & Debt Service	46,311.30	0	100.00%
Total 11. Facilities	43,000.00	14,329.30	66.68%
Total 12. Utilities	36,729.70	10,979.96	70.11%
Total 13. Copier/Reproduction Cost	13,000.00	3,938.48	69.70%
Total 14. Transportation & Travel	12,000.00	416.82	96.53%

<u>Revenue</u>	<u>Budget</u>	<u>Actual</u>	<u>Remaining YTD</u>
Total State Revenue	\$1,509,442.00	\$1,079,758.52	71.53%
Total Local Revenue	\$ 128,768.00	\$128,768.00	100.00%
Total Federal Revenue	\$ 29,412.00	\$29,412.00	100.00%