

Southeastern Academy Charter School

Board of Directors Meeting Minutes

Date: Tuesday, November 14th, 2017

Time: 6:30 pm

Location: Southeastern Academy Charter School – Science Classroom

Call to order: Meeting called to order at 6:31pm

Chairman Alvin Ivey

Roll Call:

Board Members Present: Alvin Ivey, Lori Blackley, Jay Britt, Greg Caulder, Alex Collins, Shelley Foil, Tami George, Gwendolyn Roberts Payne, Eric West,
Others Present: Lisa Ard, Tanya Branch, Phillip Britt, Emily Jones, Kristen Stone

Mission Statement:

Chairman Alvin Ivey

Southeastern Academy Charter School will maintain high expectations and promote excellence, especially in the fields of math and science for all students. The school, within its rural community, will foster a caring and creative learning environment. The school emphasizes the social, emotional, physical, and intellectual development of each child. This will be obtained through learning experiences that help children reach their greatest potential in order to function as independent learners in a diverse and ever-changing society.

Approval of September 19th Minutes – Motion was made by Gwendolyn Roberts Payne. Seconded by Greg Caulder. All in favor. Minutes approved.

Special Guest - Phillip Britt presented the board with a check for \$1300

Audit Report – The audit report was distributed to the board members. Jay Britt made a motion that the report be accepted as written. Seconded by Gwendolyn Roberts Payne. All in favor. Motion carried.

Lotterease – Lisa Ard was present to answer any questions about the new Lotterease program. Open enrollment begins February 1st through March 29th. The lottery is set for April 18th.

Teacher Conferences -

NC State Math Conference – Lisa Zekanis submitted a proposal to present at the conference and it was accepted. She presented to 75-100 people.

AIG Conference - Mrs. Stone thanked the board for allowing the staff to attend. She reported that it was well worth the training and the fellowship.

Committee Reports-

Finance Committee – Tami George, chair

Finance met before this meeting. Tami George reported that they went through the audit report. The committee is working on goals.

Policy Committee – Alex Collins, chair

Alex Collins reported that the committee has been working via email correspondence.

Vision Committee – Lori Blackley, chair

Lori Blackley reported that committee goals are due by end of the school year. Vision met earlier tonight. Jen Whitley and Tiffany Walters have put together some marketing materials. Marketing to secure donors will begin December 1st and continue through the Spring auction. Lori also reported the committee feels we need to hire an engineer/architect to move forward. Lori made a request for \$7500 from the SeA budget to be used to hire an architect/engineer. Tami said the money would come from reserves. It was also reported that so far our bids have not lined up. How much is an architect/engineer expected to cost? Greg Caulder reported that it will depend on the number of renderings. Alvin asked if there are other schools that have

similar buildings? Could we buy their plans to save money? It was agreed that we need to hire an architect/engineer to be in compliance with regulatory guidelines. It was agreed that an architect would be selected by interview. Alex Collins made a motion to request \$5000 from SeA reserve funds to contract an architect to help draw up plans for the STEAM Lab. In the event that more funds are needed, the Board would discuss via conference call. The motion was seconded by Gwendolyn Roberts Payne. All in favor. Motion carried.

Education – Gwendolyn Roberts Payne, chair

A handout with SeA SMART goals was distributed for review. Gwendolyn Roberts Payne made a motion that the SMART goals be accepted as submitted. The motion was seconded by Lori Blackley. All in favor. Motion carried.

OPTS – Emily Jones

The “Gifts of Gratitude” fundraiser raised \$2695.00. Alvin asked OPTS to report back with their fundraising goal for the “Full Steam Ahead” Spring Auction. The next OPTS executive board meeting is scheduled for November 20th.

Report from the Principal – Kristen Stone

1st Grade Teacher – Mrs. Armstrong resigned her position the beginning of October for health reasons. Mrs. Stone has been filling in as well as maintaining her administrative duties. During the Math conference, Jill Britt and Lisa Zekanis met a certified teacher candidate named Alicia Godwin Lamb. She interviewed at SeA for 3 hours. She is an Appalachian State graduate. Taught at Magnolia. She will be coming from Janie Hargrove and is the chair of many programs/committees. She has served as the Reading 3-D specialist of the county. Her start date will begin December 1st if approved. Alex Collins made a motion that we hire Alicia Godwin Lamb as the new SeA 1st grade teacher. Jay Britt seconded the motion. All in favor. Motion passed.

NC Check-Ins – These tests are like a benchmark but produced by DPI. They were given in the beginning of October. Scores were 60-65% in reading and a little lower in Math. These results will be used to fine tune what teachers are doing.

Report from the Financial Secretary – Tanya Branch

Tanya Branch reported that as of October 31st SeA is running as expected compared to last year.

At 7:08 Jay Britt made a motion to adjourn the meeting. Seconded by Eric West. All in favor. Motion carried.

The SeA November board meeting was adjourned at 7:09 by Chairman, Alvin Ivey.

Next meeting will be January 23rd at 6:30.

Respectfully submitted,
Shelley Foil